



MARJORIE WILLIAMS ACADEMY

129 Allen Circle | Newland, NC 28657

P: 828.733.5241 F: 828.737.7915

www.williamsacademy.org

Marjorie Williams Academy

Title I CP/Parent and Family Engagement Policy

2024 -2025

GENERAL EXPECTATIONS

Marjorie Williams Academy agrees to implement the following statutory requirements:

- Marjorie Williams Academy will put into operation programs, activities, and procedures for the engagement of Title I Cottage Parents (CPs)/parents and family members, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). These programs, activities, and procedures will be planned and operated with meaningful consultation with Marjorie Williams Academy staff and CPs/parents and family members of participating children.
- Marjorie Williams Academy will incorporate this CP/Parent and Family Engagement Policy into its SIP (School Improvement Plan).
- Marjorie Williams Academy will provide all documents (CP/Parent and Family Engagement Policy and School-CP/Parent and Family Member Compact, etc.) in an understandable and uniform format, and to the extent practical, in a language CPs/parents and family members understand.
- Marjorie Williams Academy will disseminate the Title I CP/Parent and Family Engagement Policy to all Title I CPs/parents and family members at the Title I Annual Meeting and make it available to the local community.
- Marjorie Williams Academy will annually update the Title I CP/Parent and Family Engagement Policy to meet the changing needs of CPs/parents and family members and the school.
- Marjorie Williams Academy will adopt the school-CP/Parent and Family Members Compact as a component of its Title I CP/Parent and Family Engagement Policy and disseminate both documents at the Annual Title I Meeting and mail documents to those who do not attend.
- Marjorie Williams Academy will be governed by the following statutory definition of CP/parent and family member engagement, and will carry out programs, activities and procedures in accordance with this definition:

CP/Parent and Family Member engagement means the participation of CPs/parents and family members in regular, two-way, and meaningful communication involving student academic learning and school activities, including ensuring:

- (A) That CPs/parents and family members play an integral role in assisting their child's learning;
- (B) That CPs/parents and family members are encouraged to be actively involved in their child's education at school;
- (C) That CPs/parents and family members are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child;
- (D) The carrying out of other activities, such as those described in section 1118 of the ESEA.

Marjorie Williams Academy will implement required Title I CP/Parent and Family Engagement Policy components as follows:

1. Marjorie Williams Academy will take the following actions to involve CPs/parents and family members in the joint development of its Title I CP/Parent and Family Engagement Policy under section 1118(b) of the ESEA:
 - Gather and disseminate to CPs/parents and family members for review the following materials: the Title I CP/Parent and Family Engagement Policy and the Title I school/CP/Parent and Family Member Compact. These materials will be disseminated to CPs/parents and family members at the annual Title I meeting, regular Title I CP/parent and family member meetings, or CP/parent and family member teacher conferences. Written and oral input from CPs/parents and family members will be solicited through Title I CP/parent and family member meetings, the Title I annual meeting, and regular written communications with CPs/parents and family members.
2. Marjorie Williams Academy will take the following actions to involve CPs/parents and family members in the process of school review and improvement under section 1116 of the ESEA:
 - All Title I CPs/parents and family members are invited to participate in the annual review of the school improvement plan. All flyers and notices about the meetings are disseminated by communication folders, email, the newsletter, and website post. Each year the school holds quarterly meetings to review, elaborate, edit, and add goals to the school improvement plan.
3. Marjorie Williams Academy will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective CP/parent and family member engagement activities to improve student academic achievement and school performance:

- The school will offer weekly CP/parent and family member conferences
- The school will provide training for the Parent Portal.

4. Marjorie Williams Academy, with the involvement of CPs/parents and family members, will conduct an annual meeting of the content and effectiveness of this CP/Parent and Family Engagement Policy in improving the quality of its Title I program. The annual meeting will review and inform CPs/parents and family members of the following:

- That Marjorie Williams Academy participates in Title I,
- The requirements of Title I,
- Their rights to be involved as outlined in Table B of Title I, Part A CP/Parent and Family Members Engagement Policy Non-Regulatory Guidance, Section 1118,
- The Title I school—CP/Parent and Family Member Compact,
- The current NC Report Card and its review,
- The Title I teacher’s qualifications,
- Meetings will be held at various and convenient times to encourage CPs/parents and family members to attend. CPs/parents and family members will be notified about meetings through school memos, newsletters, the web page, and by phone.

RESPONSIBILITIES FOR HIGH SCHOOL STUDENT ACADEMIC ACHIEVEMENT

1. Marjorie Williams Academy will build the schools’ and CP/parent and family members’ capacity for strong CP/parent and family member engagement, in order to ensure effective involvement of CPs/parents and family members and to support a partnership among the school involved, CPs/parents and family members, and the community to improve student academic achievement, through the following activities specifically described below:

- Title I CP/parent and family members training
- Newsletter
- CP/parent and family member teacher conferences

A. Marjorie Williams Academy will provide assistance to CPs/parents and family members of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –

- The State’s academic content standards,
- The State’s student academic achievement standards,
- The State and local academic assessments including alternate assessments,
- The requirements of Part A,
- How to monitor their child’s progress, and
- How to work with educators:

CPs/parents and family members will receive training and necessary information on the topics above through:

- Newsletter, CP/Parent and Family Members Compact, highlights of the standards, list of web sites, Title I and school sponsored trainings and workshops.

B. Marjorie Williams Academy will provide materials and training to help CPs/parents and family members work with their children to improve their children's academic achievement to foster CP/parent and family member engagement by:

- Holding weekly CP/parent conferences.

C. Marjorie Williams Academy will educate its teachers, pupil services personnel, principals and other staff in how to reach out to communicate and work with CPs/parents and family members as equal partners in the value and utility of contributions of CPs/parents and family members, and in how to implement and coordinate CP/parent and family member programs, as well as build ties between CPs/parents and family members and the Academy by:

- Encouraging staff to attend CP/parent weekly conferences.

D. Marjorie Williams Academy will take the following actions to ensure that information related to the school and CP/parent and family members programs, meetings, and other activities is sent to the CPs/parents and family members of participating Title I children in an understandable and uniform format, including alternative formats upon request, and to the extent practical, in a language the CPs/parents and family members can understand:

- Upon identification of CP/parent and family member need for information in another language or in another format, the school will take steps to ensure that the CP/parent and family members request is fulfilled.